



Welcome
to



BIGGA PUBLIC SCHOOL





Dear Parents

Welcome to Bigga Public School. I hope that you and your child will quickly feel at ease in our happy, caring environment.

We are all very proud of our school, our pupils and our staff. We work hard to achieve positive and harmonious relationships with our community.

We have achieved and maintained excellent academic standards and school tone, requiring dedication and loyalty by our pupils, staff and parents. We are all responsible for our school's life and growth, and we hope you will become involved in our activities.

Once again, a warm welcome.

Joanne Coles
ACTING PRINCIPAL



Bigga Purpose and Objective

Motto – We care – we learn – we achieve

Mission Statement – Bigga Public School encourages each child to learn, participate and care, by providing appropriate educational, social and sporting opportunities and quality teaching, leading to the fulfillment of individual potential.

The purpose of Bigga Public School is to promote learning, the pursuit of excellence, socialisation and the development of skills, as well as a caring attitude so that students become well educated, caring, happy citizens.



Bigga School offers

- ✓ A warm caring atmosphere, in which children are nurtured, feeling safe and happy to learn and grow;
- ✓ A happy environment which is exciting and stimulating and which encourages every individual;
- ✓ Broad experiences in academic, physical, social and values education.
- ✓ A co-operative environment where staff, students, parents and community members work together for our children and our school.

Our school encourages in students

- ✓ Excellence in academic study and work presentation
 - ✓ Pride in their school
- ✓ Strong, positive attitudes, values and morals
 - ✓ Self respect and self-discipline
- ✓ Co-operation and care for each other and property
 - ✓ Politeness, kindness and obedience
 - ✓ Pride in grooming and uniform
 - ✓ Homework and study skills
 - ✓ Personal best effort



Staff

Joanne Coles	<i>Acting Principal</i>
Alison Davies	<i>RFF Teacher - Wednesday</i>
Anne Picker	<i>Administration Manager – Tuesday, Thursday and alternate Wednesdays</i>
Renee Clements	<i>School Learning Support Officer – Monday, alternate Thursdays</i>
Paula Zouch	<i>School Learning Support Officer – Tuesday, Wednesday and Friday</i>
David Shepherd	<i>General Assistant – Tuesday and Thursday</i>



The School Day

- The School day commences at **9.00am**, with supervision provided from 8.40
- Recess is 11.00am – 11.25am
- The lunch break is from 1.00pm – 1.50pm
- School finishes at **3.00pm**



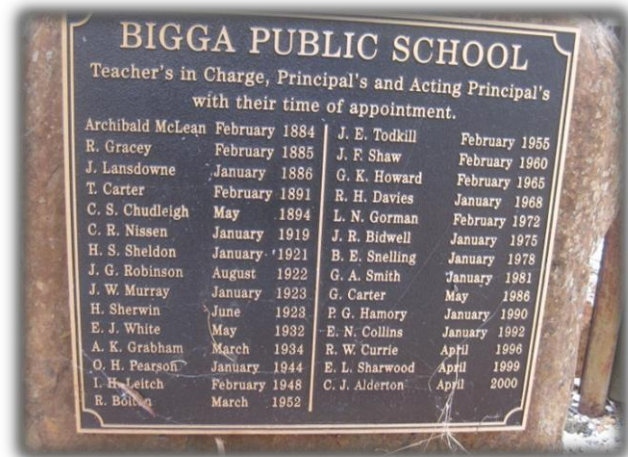
Enrolment Procedures

Enrolment forms are included in the information pack or can be obtained from the school. Parents/Guardians should complete the forms and return to the school by the date requested.

Requirements for enrolling

The requirements for enrolling a child at school are that the Principal must sight... birth certificate, immunisation record.

Full enrolment = Children must be 5 years by 30th July.



Attendance and Absences

Children over the age of 6 must attend school for the whole day. Students should be punctual (no later than **9.00am**) and should not be picked up before **3.00pm** unless under special circumstances.

Any students absent for partial or whole days must bring a note to school, signed by a parent or guardian.

Kinder Orientation

Future students and their parents will receive information on dates and start times. Otherwise contact the school on 4835 2236 and we will happily give you the information.





Class Preparation

Labelling

All possessions brought to school by your child should be labelled with his/her FULL NAME i.e. School bag, hat, coats, jumpers, lunch box, drink bottles etc.

Art Smocks

Parents are asked to send in some type of protective clothing for their children to wear during art and craft lessons e.g. old shirt.

Needs

Plastic bag containing underwear in case of accidents.

Recess

Fruit or snacks, drink (water or fruit juice)

Lunch

An appropriate amount of healthy food for your child. Children will be seated until they finish eating, then they can play.

Library Books/Bags

Library bags are available at the school at a cost of \$4.60 each. It is important for each child to have a Library bag for protection of books borrowed from the school Library.



Homework

Homework is a special part of school studies. Homework books are required to be handed in every Friday for marking.

Assemblies

School assemblies are held at the end of each term which is advertised in the School Newsletter. Parents and Community Members are welcome to attend.



Excursions

Bigga Public School

conducts and participates in many varied excursions/special activity days and sports days for children, encouraging varied educational and life experiences as well as providing opportunities for interschool socialisation. Every second year our primary children are invited to participate in a Small Schools Camp held at Sport and Recreation Centres.

Sending Money to School

It is often necessary to send in money for excursions, performances etc. The permission note and an envelope will be sent home with the school newsletter. We ask that you place the money and permission note in the envelope provided and send back to the school as soon as possible. If paying by cheque please make the cheque payable to Bigga Public School.



Scholastic Book Club

Leaflets listing books are available, and are given to the children monthly in Library lessons at school. If you wish to purchase any books, please fill in the enclosed form and return it to school with the money for the books in a clearly marked envelope. If paying by cheque please make payable to Scholastic Australia P/L.

Lunches

Students have the option of ordering lunches on Fridays, through our local shop. A lunch order price list is provided below and these are available at the school on request. Please place the child's name on an envelope with money and order form enclosed. Children are asked to place their order in the box provided by 9.00am. The orders are then collected from the school at approx. 9.15am.

Hot Food

Hot Dog	\$1.50
Roundas (Pizza filling)	\$1.35
Pizza Single	\$1.60
Sausage Roll	\$1.50
Pie (including sauce)	\$2.50
Chicken Nuggets	\$0.30 each
Hot Chips	\$1.20
Lasagne	\$1.60
Macaroni & Cheese	\$1.60
Toasted Cheese Sandwich	\$1.50
Corn & Chicken Roll	\$1.50

Drinks

Moove (Choc/Strawberry)	\$1.80
Prima (specify flavour)	\$0.70



Parking at School

Parents are requested not to park on the opposite side of the street to the school as this places your child in danger when crossing the road.

Parents/Visitors are welcome to use the car park.

P & C Meetings

The P & C Association holds their meetings as advertised in the weekly Newsletter. You are automatically a member of the P & C upon enrolling your child at any school. Due to the small number of families attending a PP6 school, everyone is needed to assist in P & C Meetings, activities and in the promotion of the school. The P & C has a \$5.00 per child or \$10.00 per family voluntary contribution paid yearly in first term. Parents are urged to attend meetings to keep up with activities going on in the school.

Fundraising

Fundraising is a very important role of the P & C. Funds raised are used to subsidise equipment, educational and cultural visits, and transport. We encourage all parents and community members to be involved in P & C activities and fundraising for our students.

Parent/Teacher Interviews and Reports

- ✓ Written reports are sent home at the end of Semesters 1 and 2. Reports show the progress made by your child throughout the school year.
- ✓ Parent/Teacher interviews are held at the end of Term 2. We recommend that all parents attend Parent/Teacher interviews, as this provides the opportunity for both the parents and the teacher to exchange information concerning the student.
- ✓ If parents have any concerns regarding their child, they are encouraged to contact the Principal (outside lesson times), requesting an appointment for an interview.



Pupil Rules

1. Always do your best and encourage others.
2. Always wear your school uniform. Be well groomed every day and show pride in yourself.
3. Stay within school boundaries.
4. Follow instructions given by staff.
5. Always use good manners towards the teacher, students, guests to the school and the community members.
6. Try to be on time for school. If you are late or have been away, please send a note to the teacher.
7. Show respect to other students and their property while travelling on the bus. Stay seated at all times and be on your best behaviour.
8. Ensure you care for your school and playground. Always pick up your rubbish.
9. Ensure you have handed in permission notes to your teacher to leave the school grounds for excursions.
10. Be responsible for yourself. Do your homework and always finish tasks.



If you respect others, they, in turn, will respect you.

Classroom Rules

1. Listen carefully
2. Follow directions
3. Work quietly
4. Respect others. Be kind with your words and actions
5. Respect school and personal property
6. Work and play safely



What parents can do to help

Strategies to help your child:-

- Talk to your child about school. It is a place where he/she will make new friends, learn all sorts of things, play games, sing and make things.
- Teach your child how to put on and do up shoes.
- Buy clothes that are easy to manage.
- Please ensure that your child arrives on time for school each day.
- Give your child simple tasks around the home and make sure they are completed. This helps to foster confidence and encourages children to complete school activities, finding worth and satisfaction in putting in an effort.
- Allow your child to stay with friends or family for short period of time on a regular basis in preparation for the separation that will occur during school times.
- Select suitable books, television programs, games for your child.
- Read to your child on a regular basis, not only at bedtime.
- Talk to your child and listen to their responses and encourage communication.



Does your Child:-

- Know his/her name and address and is he/she able to repeat them when necessary?
- Take himself/herself to the toilet?
- Know basic hygiene after toileting?
- Pack up after himself/herself when using games etc?
- Take on and off outer clothing independently?

Uniform

The uniform shop is run by a P&C volunteer, Amanda Forrest – Uniforms are ordered throughout the year when advertised in the Newsletter.

Summer Uniform

Girls: Navy Skorts

Blue short sleeve polo shirt

Navy hat with emblem (purchased at school)

Navy socks

Black shoes

Boys: Grey Shorts

Blue short sleeve polo shirt

Grey socks

Black shoes

Navy hat with emblem

(purchased at the school)

Winter Uniform

Girls: Navy trousers

Blue long sleeve polo shirt

Navy tracksuit top/jumper

Navy socks

Black shoes

Boys: Grey trousers

Blue long sleeve polo shirt

Navy tracksuit top/jumper

Grey socks

Black shoes

Sports Uniform

Girls & Boys: Navy polo shirt with white trim & emblem

Navy with white piping tracksuit

Navy shorts

White socks

Joggers

Please note the following:-

1. **Hats are still available from the school. Hats have emblems attached and cost \$6.00.**
2. Payment must be made when ordering uniforms.
3. To make ordering as easy and simple as possible just fill in the order form (available at school) and return to the school. If you require any further information in regards to the uniforms, please do not hesitate to contact Amanda on 48352448.

